If the club is showing as “grace period/non-compliant” it is because the club has not yet paid their annual club registration fee (see #1 below).

If the club is showing as “In Progress” it is because the club is missing the minimum number of players or a current level 200 coach (see #2 and #3 below).

To be considered in good standing a club has three requirements:

1) The club must pay their annual club registration fee to USA Rugby and their regional governing body (conference/union/SRO/etc.)

To renew a club’s registration with USA Rugby, log in.

Confirm your club’s information is correct. Once confirmed or changed, click continue.
Read the “USA Rugby Policy Regarding Nondiscrimination.” Once done, check the “I Agree” button. Then click submit.
2) The club must have the minimum number of players registered. For 15s competitions, this is a minimum of 15 players. For 7s specific clubs, the minimum required players would be 9.

To register your club members, first ensure that you have been given front end admin access for your club. Contact USA Rugby at membership@usarugby.org for this. To gain this access, you need to have successfully passed your background screening and need to be associated to the club. Know that USA Rugby alone can assign this admin access and might need additional club confirmation.

Only players can be registered by the club admin. Please instruct coaches, referees, or administrators to register themselves. See “How Do I Register” for assistance.

Once you have been assigned as a front-end admin, log into your profile.

In the left-hand side club administration box, click “Add/Renew Members.”

Use the drop-down menu to renew any player memberships from the past season. Choose “Select One” to register anyone new to the club, this will allow you to enter their information into the fields below.
Once you have successfully registered all the players for your club, click “Pay for Members.”

This will allow you/the club to make one credit card transaction to pay for all members.
3) The club must have a current coach in good standing registered to the club. For non-contact clubs, the coach can be a level 100 but for contact clubs the coach must be level 200.

A coach must register themselves through their individual profile with USA Rugby.

Upon completion of the registration process for coaching, refereeing, or being a club administrator, you might notice that your account is “In Progress” such as below.

When an account is “In Progress”, there is additional wording underneath the specific role in question regarding what is putting your account in the “In Progress” status. In the above case, it is due to needing a background check.

In Progress memberships happen usually while the background screening is in process. This may also happen due to missing a required course for your role; such as the SafeSport or Concussion Awareness certifications needed to be a coach in good standing. Review the player protection package as to the steps needed.

If you have an “In Progress” account and are unaware of the missing requirements, contact USA Rugby and we can help you get into good standing.