

## **USA Rugby College Management Council Overview**

### **Authority.**

The USA Rugby College Management Council (the “CMC”) shall be the representative body of the members. The role, powers, and duties of the CMC shall include:

- i) Direct strategy for USA College Rugby.
- ii) Meet via teleconference on a regular basis to discuss and review issues, matters of timely importance, discuss policy and protocol, and to receive a report from each sub-committee and the College Director and/or College Development Assistants.
- iii) Implement policies to resolve core issues that impact College Rugby.
- iv) Resolve eligibility, disciplinary and/or competitions-related appeals.
- v) Review recommendations from the CMC substructure (e.g., sub-committees and ad hoc groups).
- vi) Develop rules and regulations for operating the College division.
- vii) Set policy and criteria for divisional alignment.
- viii) Delegate responsibilities for specific matters to the Competition and Eligibility sub-committees as appropriate.
- ix) Set dates for the USA College Rugby Championships in consultation with the College Director.
- x) Review and approve eligibility policies and procedures.
- xi) Receive and review periodic reports from the USA Rugby College Congress representatives.
- xii) Elect and/or ratify the election of the USA Rugby College Congress representatives.
- xiii) Assure the appropriate representation among its membership and the membership of each of the other bodies in the governance structure.
- xiv) Require bodies in the governance structure to alter their membership to achieve appropriate representation.
- xv) Approve regulations providing for the administration of championships.
- xvi) Authority to convene ad hoc working group to undertake a specific task or to address any pressing issues or concerns. A member of the CMC shall be the working group chair, responsible for keeping minutes of ad hoc group meetings and distributing to the CMC. Upon completion of the assigned project the ad hoc shall be dissolved.

College Management Council members shall be bound by the CMC’s confidentiality and conflict of interest policies, as such policies shall be adopted and amended from time to time by the CMC and/or College Director(s).

The College Management Council (CMC) shall consist of up to thirteen (13) voting members and up to three (3) non- voting ex-officio members that will represent all levels and regions of college rugby. The CMC’s voting members shall be comprised of the male and the female International Athletes, eight regional representatives, and/or up to three

(3) designated representatives, selected to ensure geographic, gender and divisional balance. No conference may have more than one representative serving on the CMC simultaneously. The Director of College Rugby, is permitted to vote only in the case of a tie among those members of the CMC present and voting.

### **College Management Council Representative**

#### **Nomination and Election of the College Management Council Representatives.**

- Nominations shall be solicited from each Region
- Each candidate shall submit an Notification of Interest and Application to the Director of College Rugby.
- The Announcement of Nominees shall be (time period to be set for each election.)
- Electronic voting shall occur. (Time period to be set for each election.)
- Each Officer (Commissioner for organized conferences or GU Collegiate Coordinator for union affiliated conferences) shall vote for one candidate to represent his/her respective Region in accordance with the votes of all the teams in the conference.
- The candidate from each Region having the most votes will fill the College Management Council Representative seat.
- The remaining two College Management Council seats shall be nominated by the College Director(s).

#### **Qualifications.**

Interested College Management Council candidates must accept the terms of the position, including:

- CMC duties as outlined above;
- Time demands to fulfill the obligations and responsibilities of such position;
- Knowledge and understanding of/about the issues in the college game;
- Sincere interest in representing regionally but growing the game nationally;
- Understanding and acceptance of the terms of the position;
- Demonstrated leadership in college rugby as a player, coach, officer, or administrator
- Willingness to work with all divisions of the game in own region (men's and women's, DI, II and NSCRO);
- Confirmed understanding and acknowledgement of the time commitment with the position;
- Willingness to be accountable to the college membership both within region and nationally; and
- Acceptance that position requires availability to hear and consider concerns of all regional college rugby members.

#### **Process of Selection:**

- Submission of Interest to serve as a College Management Council Member.
- Vetting of qualifications, adequate gender/divisional representation by the College Director(s) and the CMC.

- ▶ Election by regional college officers.

With respect to the voting constituencies, the country shall be divided into eight (8) “Regions”, with each Region having approximately the same boundaries as the current “Senior Competitive Regions” approved by Congress.

- ▶ Each Region shall be entitled to elect one (1) Individual as its representative to the USA Rugby College Management Council.
- ▶ Regional CMC Representatives must be selected by election as opposed to an appointment or any other method of selection.
- ▶ All conferences within a region are eligible to vote for that region’s representative.
- ▶ If a conference’s teams are in more than one region, the vote for the representative will be within the region where the conference commissioner is located.

### **Terms of the Position.**

- 1) Each elected and designated representative shall hold a two-year term. Elections will be held each year for one-half of the CMC. The Regional elections alternate as follows: Year 1: Southwest (Region II), West (Region IV), Mid-West (Region V), and South (Region VIII). Year 2: Pacific/Northwest (Region I), Texas (Region III), Northeast (Region VI) and Mid-Atlantic (Region VII)
- 2) A CMC member is eligible for re-election to one additional term, after which, one year must pass before the former member is allowed to serve again.
- 3) Each CMC representative serves for the full term, unless:
  - a) A CMC member resigns; or
  - b) The region removes or calls for replacement of its representative during a term of office; or
  - c) The CMC removes or calls for replacement of a representative during a term of office.
    - (i) *Should a seat be vacated, nominations will be accepted and reviewed by the CMC to ensure continuation of appropriate divisional and gender representation. After this 30-day review, the voting members of the respective region shall elect their representative within the following two-week period.*
- 4) A representative may be replaced upon missing five (5) conference calls or three (3) Roll Call votes during the representative’s term.
- 5) A former representative may be appointed to fill a vacancy after one year has elapsed from the former representative’s last term.
- 6) The USA Rugby College Director shall select at-large representatives, to balance the gender and/or divisional representation of the CMC.
- 7) The USA Rugby College Director shall select international-Athlete representatives, as available and willing to participate.
- 8) CMC Members may be appointed for less than full terms. CMC members who serve more than one-half of a term shall be considered to have served a full term.